

HAMBLETON DISTRICT COUNCIL

Report To: Scrutiny Committee
1 September 2016

From: Chairman of Scrutiny Committee

Subject: **POLICY REVIEW – CIVIL PARKING ENFORCEMENT**

All Wards

1.0 SUMMARY:

1.1 The purpose of this report is to gather evidence from appropriate individuals in order to progress the Review.

2.0 BACKGROUND:

2.1 The Committee has previously agreed to undertake this Review and identified information and issues that it would like to consider. The Project Plan for the review is attached as Annex A.

2.2 The Terms of Reference of the review are as follows:

To investigate whether the current arrangements for enforcement of Civil Parking are effective; whether there are any existing issues with delivery of the service and consider options for the future delivery of the service.

3.0 INFORMATION AND ISSUES:

3.1 The following Hambleton District Councils officers will be in attendance at the meeting:

- Dave Goodwin, Executive Director
- Gary Nelson, Head of Legal and Information (Monitoring Officer)
- Louise Hancock, Democratic Services Officer

4.0 RECOMMENDATION:

4.1 It is recommended that the Committee determines information that it would like officers to report upon to the next meeting of the Committee and other issues which they would like considered in respect of Health and Safety.

COUNCILLOR STEPHEN DICKINS

Background papers: None
Author ref: LAH
Contact: Louise Hancock
Democratic Services Officer
Direct Line No: (01609) 767015

SCRUTINY COMMITTEE

POLICY REVIEW – CIVIL PARKING ENFORCEMENT

TERMS OF REFERENCE:

To investigate whether the current arrangements for enforcement of Civil Parking are effective; whether there are any existing issues with delivery of the service and consider options for the future delivery of the service

SCOPE

- To ascertain what the current arrangements are for delivery of the service
- To examine whether the existing delivery of the service is effective
- To identify whether there are any issues which may require further investigation
- To explore options of future delivery

OBJECTIVES

- To determine whether the existing arrangements for enforcement of Civil Parking legislation are effective and value for money
- To identify any issues arising out of the delivery of the service and explore areas for improvement
- To ascertain future options for future delivery of enforcement to be considered

WITNESSES

- Executive Director, Dave Goodwin
- Head of Service – Customer and Economy – Helen Kemp
- Appropriate representative from Scarborough Borough Council

DOCUMENTS/EVIDENCE

- Civil Parking Enforcement Agreement
- Statistics on numbers of notices served; appeals; bailiff stats
- Benchmarking information from other Authorities

OTHER METHODS/CONSULTATION/RESEARCH

Task and Finish Groups.

OFFICER SUPPORT

Louise Hancock, Democratic Services Officer
Gary Nelson, Head of Service – Legal and Information (Monitoring Officer)

TIMESCALE

Commencing September 2016
Projected completion January 2017
Report to Cabinet February 2017